

OJAI VALLEY GUN CLUB, INC.

BYLAWS AS AMENDED 1990, 1994, 2001, & 2010

ARTICLE I

NAME

The name of the organization shall be the OJAI VALLEY GUN CLUB, INCORPORATED, hereafter referred to as the CLUB within these bylaws.

ARTICLE II

OBJECTIVES

- A. The objectives of the CLUB shall be the encouragement of organized rifle, pistol, shotgun shooting and archery by its members and the general public with a view towards a better knowledge on the part of such individuals of the safe handling and proper care of firearms, as well as improved marksmanship
- B. The CLUB will be politically nonpartisan.
- C. The CLUB will be affiliated with the National Rifle Association of America (N.R.A.)

ARTICLE III

MEMBERSHIP

- A. Any person who is a legal resident of the United States who is 18 years of age or over may apply for membership in the CLUB by having a CLUB sponsor, paying the usual initiation fee and dues, and:
 - 1. Completing a probationary to a maximum of 180 days.
 - a. During the probationary period prospective members must:
 - 1. Attend at least one general meeting, and
 - 2. Participate in at least one work day, and
 - 3. Participate in at least one weekend sanctioned shooting event, and
 - 4. Complete a range orientation and demonstrate knowledge of safety.
 - b. Prospective members must have their Probationary Card signed by a Board Member or shoot chairman before full membership is considered.

- c. After completion of items 1a(1,2,3,4) the membership application will be turned in to the Membership Chair.
- d. During the probationary period, prospective members will not be given the range combination, will not have voting rights, and cannot host guests.
- e. The Board may, under extenuating circumstances, suspend or appropriately modify the requirements as stated in “a” above.

B. Each prospective member will subscribe to the following pledge:

“I certify that I am a legal resident of the United States; that I am not a member of any organization which has any part of its program the attempt to overthrow the government of the United States by force or violence; that I have never been convicted of a crime of violence; and, that, if admitted to membership, I will fulfill the obligations of good sportsmanship and good citizenship.”

C. The initiation fee may be waived for the OVGC Junior Club members who apply for OVGC membership subject to the following conditions:

- 1. Must be at least 18 years of age, and
- 2. Must have been an active member of OVGC Junior Club, and
- 3. Must have applied to OVGC within one year of losing eligibility status in the Junior Club due to age limitations.

D. Honorary membership may be voted by either the Board of Directors or the general membership. Honorary members will have CLUB privileges with no vote nor payment of membership fees or dues. The duration of this honor will be limited to one year; but, may be renewed.

E. Nominees for life membership will be submitted in writing to the Board for their approval; if approved by the Board, nominee shall be voted on by the general membership. Life members will have CLUB privileges, including voting, with no payment of dues. All previous life members will retain this honor.

F. Family Plan. Any member in good standing may at their option elect to enroll their immediate family members (spouses, juniors under 18 years old, and young adults up to the age of 23, if they are still attending school fulltime) in the CLUB’s Family Plan for an additional annual fee. Any child less than 18 years of age must be escorted by an adult member when at the Range. Furthermore, their use of the Range will be at the option of the Range Officer. Spouse members will be allowed full membership privileges, including voting. Under the plan, each family will receive only one mailing. (revised Nov/2010)

- G. Payment of dues and all assessments will be waived for members in good standing while on active duty in the Military.

ARTICLE IV

DUES AND INITIATION

- A. Dues and initiation fees shall be regulated by a vote of the general membership. Dues become delinquent 60 days after the Annual Meeting. Delinquency will result in immediate loss of membership.
- B. Initiation fee shall be paid when application is filed for probationary membership.
- C. Probationary members completing full membership after July first shall pay one-half of the annual dues.
- D. Members of the CLUB in good standing who subsequently become delinquent may reinstate their membership by paying all delinquent dues, subject to approval by the Board of Directors. Upon reinstatement, members immediately become subject to all other assessments and provisions of these Bylaws.
- E. Any member may request inactive status. Inactive dues are payable annually on the same basis as regular members. The inactive member may reinstate by paying the full annual dues. The inactive member will receive the CLUB bulletin but will not be given the range combination, or use thereof, or, have voting rights. Inactive members will be assessed the guest fee when shooting ant any event.

ARTICLE V

MEETINGS

- A. Annual Meeting. The Annual Meeting of the CLUB shall be held on the first meeting of each calendar year. If the Annual Meeting is not held at the prescribed time it will be held within a reasonable time thereafter, and the officers shall hold over until their successors have been elected.
- B. Regular Meetings. The Regular Meeting of the CLUB for the transaction of ordinary business shall be held monthly, at such time and place as indicated by the Board of Directors.

- C. Special Meeting. A Special Meeting of the CLUB may be held at any time upon the call of the President or upon the call of the Board of Directors, or upon demand in writing, stating the object of the proposed meeting, and signed by not less than 20% of the members entitled to vote. Notice of the time, place and object of any Special Meeting must be given to all officers and members in good standing in writing by United States mail not less than seven days prior to the date fixed for the holding of the meeting. The place of such Special Meeting will be indicated by the Board.
- D. Quorum. 5% of the membership of the CLUB entitled to vote shall constitute a quorum at any Regular Meeting.
- E. All meetings of the CLUB will be conducted under Robert's Rules of Order.

ARTICLE VI

OFFICERS

- A. The Officers of the CLUB shall be The President, 1st Vice-President, 2nd Vice-President, Secretary, Treasurer and Chief Instructor. The Officers acting together with the Workday Chairman, Membership Chairman, and ten members taken from the general membership and appointed by the President, shall constitute the Board of Directors. The Officers shall be elected by a majority vote by ballot of the members in good standing present at the Annual Meeting of the CLUB. The elected Officers will hold office for one year or until their successors are elected. Board members will be appointed for two years. The incoming President must appoint five members on an overlapping basis to assure continuity.
- B. The Board of Directors shall have general supervision and control of all of the activities of the CLUB.
- C. Meetings of the Board shall be held regularly at such time and place as it may determine. Special Board Meetings may be held at any time on the call of the President, or on demand, in writing to the Secretary, by five members of the Board.
- D. Nine members of the Board shall constitute a quorum.
- E. Resignation of any officer may be accepted by a majority vote of the remaining members of the Board.
- F. A vacancy of any elected officer may be filled by a majority vote of the remaining members of the Board. However, if more than one vacancy of elected officers exists, a Special Meeting of the CLUB will be called and new officers shall be elected to fill the vacancies until the date of the next Annual Meeting as provided in Section A above.

- G. The Board shall be empowered to adjust the total membership of the CLUB consistent with the CLUB's facilities. Should it become necessary to reduce membership, adjustment will be made by normal attrition.
- H. Expenses shall not be incurred without prior approval of the Board.

ARTICLE VII

DUTIES OF OFFICERS

- A. President. The President shall preside at meetings of the CLUB and the Board of Directors. The President shall appoint all special committees and will be a member of ex officio of all committees. The President will appoint Board Members and perform all such duties usually pertaining to the Office.
- B. 1st Vice-President. When the President is absent or as requested, the 1st Vice-President shall perform the duties of the President. The 1st Vice-President must also perform all other duties as directed by the President.
- C. 2nd Vice-President – The 2nd Vice-President shall perform duties as assigned by the President or Board of Directors.
- D. Secretary. The Secretary shall conduct all official correspondence pertaining to the proper preparation and forwarding of all reports required of the CLUB. The Secretary must notify the members of the Board of Directors of all meetings, and all CLUB members of Special Meetings as required in Article V. The Secretary must keep a true record of all meetings of the Board and the CLUB and have the custody of the books and papers of the CLUB, except the Treasurer's books of account. The Secretary shall be responsible for re-affiliating the CLUB annually with the N.R.A. The Secretary will communicate with all affected parties any decisions or changes in policy made by the Board.
- E. Treasurer. The Treasurer shall have charge of all funds of the CLUB and place the same in such banks as may be approved by the Board of Directors. Such monies shall only be withdrawn by checks signed by the Treasurer and one other officer for payments of such bills, which have been approved by the Board. The Treasurer must keep an accurate account of all transactions and render a detailed report with vouchers at any meeting of Board when requested. There shall be a monthly report at each general meeting. There shall be an annual report to the CLUB at its Annual Meeting.
- F. Chief Instructor. The Chief Instructor shall be responsible for a minimum of four classes in small arms instruction each year.

- G. Workday Chairman. The Workday Chairman shall be responsible for coordinating the general maintenance and repair of the grounds and facilities of the CLUB. Workday Chairman shall be appointed by the President.
- H. Membership Chairman. The Membership Chairman shall be responsible for issuing all applications for membership, for collection of all initiation fees and annual dues. All applications for membership to the CLUB will be directed to the Membership Chairman for submission to the Board. The applicant will be notified by the Membership Chairman of the action of the Board. Membership Chairman shall be appointed by the President.
- I. Members of the Board of Directors must be members of the N.R.A.
- J. Members of the Board of Directors must attend at least two-thirds of the Board's meetings in order to retain a seat on it.

ARTICLE VIII

SUSPENSION OR EXPULSION

- A. Any officer may be removed by a two-thirds vote of the members in good standing present at any special meeting called for this purpose. No vote on suspension or removal may be taken unless at least fifteen days notice in writing shall have been given to the officer stating the reasons for their removal and of the time and place of the special meeting at which the ballot on his removal is to be taken. At the special meeting the officer shall be given a full hearing.
- B. Any member may be admonished, suspended or expelled from the CLUB for misconduct, poor sportsmanship, safety violations, law violations related to the CLUB or which cause concern about fitness to remain a CLUB member, or for any other cause deemed sufficient by the Board of Directors by a two-thirds vote of the Board members present at any regular or special Board meeting. No vote to impose member discipline, except in situations potentially involving an imminent serious threat to the safety or property of others may be taken unless written notice shall have been given to the member. Said Notice shall be given by personal delivery to the member at least fifteen (15) days prior to said meeting, or by mailing said Notice via certified U.S. mail, addressed to the member at the CLUB's address of record for said member at least twenty (20) days prior to said meeting. Such Notice shall contain the charges preferred and the time and place of the meeting of the Board at which such charges will be considered. At such meeting the member against whom charges are being preferred shall be accorded a full hearing, at which time the member may present evidence and witnesses on his own behalf. In a situation potentially involving an imminent serious threat to the safety or property of others, the Board may, without notice to the member, immediately suspend the membership of any member by a unanimous vote of the Board members present at a special meeting called for that purpose. Such suspension shall

be in effect only until a special Board meeting to provide a full hearing on said charges is convened. This special meeting shall be held as soon as possible after providing notice to the member as set forth above.

- C. Charges against any officer or member may be preferred by any member in good standing. The charges shall be clearly stated in writing and accompanied by all affidavits or exhibits which are to be used in their support. Such charges must be filed with the Secretary who will notify the President as soon as possible. The President will call a meeting of the Board of Directors to hear the charges and determine appropriate action. The Secretary will give at least fifteen days notice of the meeting to each member of the Board and to the member preferring charges, in addition to the Notice to the member against whom the charges are preferred, as set forth in paragraph B above. All such Notices shall be in writing and shall include a true copy of the charges and the supporting affidavits and exhibits.

- D. Any member suspended or expelled by the Board of Directors after a full hearing, if not present at the time the decision of the Board is announced, shall be notified of the decision by the Secretary forthwith by certified U.S. Mail. Said discipline shall be effective 5 days after mailing. The member may thereafter appeal to the general membership of the CLUB. A written notice of such appeal must be delivered to the Secretary within fifteen (15) days of the special meeting of the Board at which time the action to suspend or expel was taken, or within 15 days after mailing of the Notice of the Board's decision. Any delivery of the notice of appeal to anyone other than the Secretary will not be considered effective unless the disciplined member is advised to the contrary in writing by the Secretary or the President prior to delivery of the notice of appeal. The Secretary will notify the President of the appeal. The President will call a special meeting of the CLUB for the purpose of acting on the appeal. Said special meeting may be in conjunction with a regularly scheduled general membership meeting.

The Secretary must mail written notice of such meeting to all members in good standing of the CLUB, stating the date, time, place and reason for such special meeting, as provided in Article V, Section C. At the special membership meeting the Secretary will read the original charges, the supporting affidavits, and will read or display the accompanying exhibits, and will read the minutes of the special meeting of the Board at which the charges were heard and action taken. A full hearing as set forth in Article VIII, Paragraph B will be given the accuser and the accused. A vote will be taken by ballot of the members in good standing present. A two-thirds vote of said members present shall be required to rescind the action taken by the Board. If the Board decision is rescinded by the vote of the members, the membership in good standing present shall then by simple majority vote of those present, and without being limited by the action previously taken by the Board, determine what disciplinary action, if any, should be taken against the member against whom the charges are preferred.

E. Any suspension or expulsion imposed by vote of the Board shall be effective immediately upon notice to the disciplined member. In the event of a suspension of ninety (90) days or less, such suspension shall be held in abeyance immediately upon the receipt by the Secretary of a notice of appeal, as set forth in paragraph D above. Upon a decision of the membership not to rescind the action of the Board, any remaining suspension period shall immediately take effect. During the period of such suspension, or upon expulsion, the member against whom the action is taken shall lose all membership privileges including any privilege to use any CLUB facility, including but not limited to any privilege to utilize such facilities as a guest, as a participant in a scheduled shooting event, or as a member of the general public. Any violation of the suspension shall, by itself, be sufficient ground for additional disciplinary action under ARTICLE VIII.

ARTICLE IX

MATCH RULES

All competitions held by the CLUB will be governed by the rules and regulations of the sanctioning organization.

ARTICLE X

AMENDMENTS

All proposed amendments must be approved by a 2/3 vote of the members present at a regular meeting. Members will be notified of proposed By-law changes prior to the vote.

ARTICLE XI

BY-LAWS OF THE OJAI VALLEY JUNIOR GUN CLUB A DIVISION OF THE OJAI VALLEY GUN CLUB, INC.

- A. Name. The name of this division shall be the Ojai Valley Junior Gun Club. Any further references in this Article to the Ojai Valley Gun Club, Inc., shall be stated as Senior Division. Any references to the Board of Directors shall be that of the Ojai Valley Gun Club, Inc. All further references in this Article to the Ojai Valley Junior Gun Club will be stated as Junior Division.
- B. Objectives. The objectives of the Junior Division shall be to improve the knowledge and skill of its members in the matters relating to the proper care and handling of firearms, management of target shooting ranges and competitions, the concepts of hunting and conservation, and to develop among its members those qualities of leadership, loyalty, cooperation, and good sportsmanship which are essential to good citizenship.

- C. Leadership. The Junior Division Leader shall be appointed by the Board of Directors, subject to the following limitations: 1. The Junior Division Leader must be a member in good standing of the Senior Division; and 2. Must satisfy at least the minimum requirements for the post as set forth by the N.R.A. The Junior Division Leader shall be responsible for ensuring that the Junior Division remains in compliance with all rules and regulations for a Junior Club as set forth by the N.R.A. and Civilian Marksmanship Program (CMP). The Junior Division Leader shall be responsible for selecting, training, and maintaining staff adequate to fulfilling the requirements set forth in paragraph B of this Article.
- D. Accountability. The Junior Division Leader will at all times be held accountable, both to the Board of Directors and to the General Membership, for the fiscal and operational affairs of the Junior Club.

ARTICLE XII

THE BULLETIN

The CLUB shall have a newsletter referred to as THE MINUTEMAN and it will be published monthly. The Editor, with the President's approval, will be responsible for contents and publication of THE MINUTEMAN as well as other notices as required. The President will appoint the Editor when deemed necessary. The Editor may be removed from editorship by a majority vote of the Board of Directors. The position of Bulletin Editor is not a Board member position but the President may appoint the editor to serve on the Board.